**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COUNCIL**

**CATLETTSBURG, KENTUCKY**

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Minutes of the regular Board of City Council, October 17, 2023, 6:30 p.m. at Senior Citizens Building

Prayer & Pledge led by Mike Wurts

**Mayor Day called Meeting to Order**

**Members Present:** Castle, Clere, Marcum, Salyers, Taylor, Campbell
**Attorney Present:** Richard Martin

**David Salisbury & Jim Taylor – Park Board**

They presented the council with two (2) quotes, one from Musco Lighting and Qualite Sports Lighting concerning lights for the ballpark. Musco Lighting has a state contract. The quote was $524,500.00. The council had several questions and wanted more information before a decision was made. The quote from Musco is good for sixty (60) days.

**David Salisbury**Presented council with info about Open-air Style Urban Dining Places. He thought it would be a good idea for the council to think about. That would be a starting point to bring new businesses into town.

**Motion and Second to Approve September 14th & 28th, 2023 Minutes**Upon motion by Castle, seconded by Clere, council voted to approve the September 14th & 28th, 2023 minutes. All present voting yes.

**Motion and Second to Approve 1st Reading of Ordinance 11, 2023 – Handbook**

Upon motion by Clere, seconded by Castle, a discussion before voting was held, Police Chief Cameron Logan asked what the difference was between this new handbook and the old one. Mayor Day said everything is up to date, as in Labor Laws and KRS laws. It also gives the Mayor the power where the old handbook did not. Everything had to go through council, but that’s not how KRS is in a Mayor/Council government. This book protects the employees, the Mayor added. Attorney Martin said the books should be compared. Once the books are given to supervisors, they can meet with the Mayor and/or Clerk to discuss if any changes need to be made if it is in accordance to the laws. The second reading can be made at any point, not necessarily the next meeting per attorney. All employees need the opportunity to look over it for their input also before the second reading. All present voting yes.

**Manufactured/Mobile Homes Ordinance 12, 2023 – Discussion Only**Attorney Martin took proposals that council had been given by Planning & Zoning Board and put in Ordinance form. He asks that the council go over this carefully, and if there are things that are there or not there it can be modified. Once this is done it should be given to the planning commission and let them review it and proceed from there. He asks that the council send him their thoughts before the next meeting.

**Motion and Second to approve Municipal Order 1, 2023 – CPD Sexual Assault Investigations**

Upon motion by Castle, seconded by Clere, open for discussion, Chief Logan explained that this is mandated by the Kentucky Law Enforcement on how to investigate a sexual assault. It is guidelines that need to be followed by the police department. Roll called and all present voting yes.

**Real Estate Exchange Agreement – Discussion – Possible Action**

Attorney Martin explained before you can dispose of real estate you have to have a Written Determination. That is KRS 82.083 (3) before selling or otherwise disposing of any real or personal property that has any value, the city shall make a written determination setting forth and fully describing its intent, reasons why and method of disposition to be used. He also prepared a Real Estate Exchange Agreement for the council to review. The council received a copy of the appraisal done in June 2023. It is the intent of the City Council to use the building located at 3015 Louisa Street after acquisition for City offices and a meeting location for City and community functions. No additional money consideration to be paid between the parties. Upon motion by Castle, seconded by Taylor, the council voted to adopt the Written Determination to allow the action to take place. All present voting yes.

**Audience Participation**

**Brent Stanley**, Street Department ask if city could put a limit on household clean-up drive items. Too many people taking advantage of what they set out. That will be looked at before the Spring Clean-Up Drive.

**Paul Taylor,** audience, homeless people need addressed, but it’s a real problem everywhere.

Police are watching the situation in town.

**Tina Taylor,** council person, presented council with a breakdown from Terry Spurlock, President of the Catlettsburg Historical Cemetery, of where the $12,000.00 was spent that the city donated in August of 2022. She asks if the city could donate and support the cemetery again. Susan Campbell, council person asks if everyone would feel comfortable with giving $5000.00 until next budget year. This would be a one-time amount right now. Then when next year’s budget is being prepared it can be considered again. Upon motion by Taylor, seconded by Campbell, council voted to give the Cemetery a $5000.00 onetime donation. All present voting yes.

**Tina Taylor,** said Catlettsburg Elementary School is starting a Safety Patrol Program and ask if city could donate to help it get started. Upon motion by Campbell, seconded by Clere, council voted to give the Safety Patrol Program at CES $500.00. All present voting yes.

**Rose Marcum,** Council, asked Fire Chief John Carroll how the inspections were going. 32 commercial building inspections have been completed, 3 violation notices and 2 order of remedies sent out via certified mail.

**Rose Marcum,** mentioned we should have a Mayor Pro-tem. That will be done at next meeting.

**Susan Campbell,** council, asked if Nick Cornwell’s certifications were in his employee file. Per Mayor and Clerk, yes they are.

**Susan Campbell,** said she did not want the Elks Building to be lost. She had been exploring Bonds that the city can get to purchase the property and becoming the landlord.

**Adjourn**

Upon motion by Clere, seconded by Taylor, council voted to adjourn meeting at 8:10 p.m. All present voting yes.

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAYOR

 **City Clerk**