**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COUNCIL**

**CATLETTSBURG, KENTUCKY**

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Minutes of the regular Board of City Council, November 21, 2023, 6:30 p.m. at Senior Citizens Building

**Mayor Day called Meeting to Order**

**Invocation and Pledge led by Nick Cornwell**

**Members Present:** Castle, Clere, Marcum, Salyers, Taylor, Campbell
**Attorney Present:** Richard Martin

**AGENDA**Upon a motion by Castle, seconded by Clere, council voted to receive and file agenda. All present voting yes. Motion passed.

**MINUTES**

Upon a motion by Castle, seconded by Marcum, council voted to approve the October 17, 2023, minutes. All present voting yes. Motion passed.

**HEARINGS AND REPORTS**

**Mayor Day** gave a report of departments and announcements. Each council was presented with a copy.

**Council Comments**Councilman Castle asks about the personnel policy manual. Mayor Day said the second reading will be at the December meeting. No other comments were made at this time.

**PUBLIC PARTICIPATION**

None

**OLD BUSINESS**

**Real Estate Agreement** – council wants a joint meeting with the County before making a decision. A date will be set for December sometime, David Salisbury, Commissioner will check with Judge Eric Chaney.

**MOBILE HOME UPDATE –** Upon motion by Campbell, seconded by Marcum council approved to refer the draft Ordinance 12, 2023, Mobile Home Ordinance to the Planning and Zoning Board. All present voting yes. Motion passed. The P&Z Board will need to hold a hearing, make recommendation of approval or disapproval of the proposed amendment, and shall make its recommendation within sixty (60) days of the date of the receipt of the administratively complete proposed amendment. If P&Z board fails to do so within the sixty (60) days to make a recommendation of its receipt the application shall be forwarded to the legislative body without approval or disapproval. Attorney Martin will draft a letter to be sent along with the proposed ordinance amendment to all Planning and Zoning members.

**Ballfield Lights**

After a discussion the council agreed the city cannot fully pay $524,500 for the lights, and to seek help from other entities. Mayor Day has already applied for a grant from Marathon but currently have not heard from it.

**NEW BUSINESS**

**Reading and Approval of Municipal Order #2, 2023**

A municipal Order of the City of Catlettsburg, Ky, Hereby Adopting the Job Description for Street Supervisor for the Public Works Department. Upon motion by Clere, seconded by Castle, council voted to adopt Municipal Order #2, 2023. All present voting yes. Motion passed.

**Adjourn**

Upon motion by Clere, seconded by Castle, council voted to adjourn meeting at 7:03 p.m. All present voting yes.

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 **City Clerk**