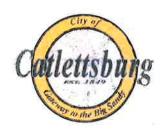


Faith Day, Mayor Kay Cole, City Clerk Michele Hughes, City Treasurer

City of Catlettsburg

2611 Louisa Street Catlettsburg, KY 41129

Phone: 606-739-4533 Fax: 606-739-5754 E-mail: info@catlettsburgky.gov Website: www.catlettsburgky.gov



Cameron Logan, Chief of Police John Carroll, Fire Chief Martin Wheeler & Vincent, PSC

Our mailing address has changed to: 2611 Louisa St. Catlettsburg, Ky. 41129

We are no longer mailing out any forms since we now have them on our website to print out at:

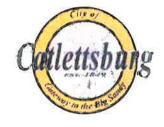
www.catlettsburgky.gov under documents & forms and then select end of year forms. You
may also contact us at the office, and we can either email or fax then to you as well.

- ALL forms must be filled out and returned to the City of Catlettsburg by the perspective dates due.
- Employee Quarterly Returns- If no employees to report, put -0- and fax forms to 606-739-5754. You may mail or email them to the address above.
- Reconciliation of License Fee Withheld- If you have any employees, fill out the form and include a copy of all current employee W-2 Forms. If you have no employees, mark -0- and return by January 31st.
- Net Profit License Returns- All businesses must fill out and return a Net Profit Form, also attach a copy of the federal return as stated on the form and return by April 15th.



City of Catlettsburg

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CITY OF CATLETTSBURG

EMPLOYEE QUARTERLY RETURN OF LICENSE FEE WITHHELD Under Ordinance 06-2009 SERIES (SEE INSTRUCTIONS AT BOTTOM OF FORM)

1. 2.	NUMBER OF TAXABLE EMPLOYEES TOTAL SALARIES, WAGES, COMMISION & OTHER COMPENSATION PAID TO ALL EMPLOYESS	\$	I hereby certify that the information statements contained herein and any any schedules or exhibits attached are true and correct.
3.	LESS: NON-TAXABLE ITEMS (COMPENSATION PAID		
	FOR SERVICES OUTSIDE OF CATLETTSBURG)	5	SIGNED
4.	TAXABLE EARNINGS (ITEMS 2 MINUS ITEM 3)	\$	
5.	ACTUAL TAX WITHHELD IN QUARTER AT 1.5%		OFFICIAL TITLE DATE
	(MULTIPLY LINE 4 BY THE 1.5%)	\$	Owner, Partner, Member, President, Treasurer, Agent.
6.	IF FILED AFTER DUE DATE: ADD 5% PENALTY PER MONTH (\$25 MINIMUM/MAXIMUM 25%) AND 12%		
	INTEREST PER ANNUM	\$	MAKE CHECKS PAYABLE TO THE: TREASURER, CITY OF CATLETTSBURG
7.	TOTAL (INCLUDES INTEREST AND PENALTY IF DUE)		
	If no wages were paid in this quarter, mark "NONE" and Return this form explanation		

MAIL TO: CITY OF CATLETTSBURG 2611 LOUISA ST. CATLETTSBURG, KY. 41129-0533

If Receipt is desired, Return Employer's Copy of This Form and Enclose Self Addressed, Stamped Envelope.

	MONTH	DAY	YEAR
FOR			T EARLY
QUARTER ENDING			
DUE ON OR BEFORE			
		ľ	

INSTUCTIONS FOR PREPARING AND FILING FORM

Each employee (except those specifically exempt by ordinance) of one or more persons must withhold the license fee of 1.5% from gross salaries, wages, and commissions paid.

All employees are subject to the license fee except domestics, including employees of organizations in a business that is not subject to the license fee. **Quarterly Return**

A quarterly return for all license fee withheld must be files and the license fee paid by the last day of the month following the closing of the calendar quarter. An employee shall be

liable to a fine and imprisonment as provided by the ordinance for failure to file a return and or to pay the license fee or for filing a fraudulent return. Interest and penalties are also

provided for late filing.

Item 1: Enter total number of employees after eliminating those who are non-taxable.

Item 2: Enter total salaries, wages, commissions, incentive payments, bonuses and other compensation paid to all employees during quarter for which return is prepared. If no salaries,

wages or other compensation was paid during this quarter, so indicate and file form with explanation why.

Item 3: Enter that portion of the compensation paid employees for services rendered outside the City of Catlettsburg.

Item 4: This represents the difference between subtracting items 2 from 3.

Item 5: This is the actual license fee withheld by multiplying it by the rate of 1.5%.

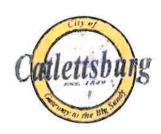


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City of Catlettsburg

2611 Louisa Street Catlettsburg, KY 41129





Cameron Logan, Chief of Police John Carroll, Fire Chief Martin Wheeler & Vincent, PSC

DUE DATE: JANUARY 31ST

RECONCILIATION OF CATLETTSBURG LICENSE FEE WITHHELD EMPLOYER ANNUAL RECONCILIATION FORM

COMPANY NAME: _		
ADDRESS:		
	TAL WAGES	TOTAL WITHHELD
FIRST QUARTER:	-	-
SECOND QUARTER:		
THIRD QUARTER:		
FOURTH QUARTER:		
TOTALS:		
TOTAL V	VAGES FOR YEAR	TOTAL TAX REMITTED FOR THE YEAR
SIGNATURE:		<u>-</u>
TITLE:		_
DATE:		_

City of Catlettsburg
Department of Finance
Occupational License / Net Profit Division

2611 LOUISA ST.

CATLETTSBURG, KY. 41129

Phone: 606-739-4533 Fax: 606-739-5754



For Year Ended	_	T PROFIT LICENSE RETURN ness Name/Individual	
Due Date	Add		
154 1 64 6 4 4	City	State Zip Phone	
15th day of the fourth month following close of the year.	Trad	e Name ,If Any Nature of Business	
Account Number			
	1.	Net Profit/Income per attached Federal Return	
Type of Business	2.	Add: Items Not Deductible (Line 4, Schedule A on Back)	
Corporation	3.	Adjusted Net Profit (Line 1 plus Line 2)	
Partnership	4.	Catlettsburg Percentage (From Schedule B on Back)	
Sole Proprietor	5.	Net Profit Subject to License Fee (Line 3 multiplied by Line 4)	
	6.	License Fee Due (1.5% of Line 5)	
Other	7.	Annual Business License Fee	
Federal ID or Social Security No.	8.	Enter the Larger of Line 6 or Line 7	
	9.	Total estimated Payments (including annual business license fee) and Prior Credits	
FACH A COPY OF THE MPLETE FEDERAL FURN OR SCHEDULE	10.	Refund of Credit. If Line 9 is greater than Line 8, Enter the difference (Circle Refund or Credit)	
P. SCH. C OR E. (1040) Fed. 1041, 1065 PR	H	Balance Due. If Line 8 is greater than Line 9, Enter the difference.	
1120,1120S. Please note: Federal return	12.	Penalty (5% per month if filed after due date—Minimum \$25)	
hould include Cost of Goods edule and / or Other Schedules	13.	Interest (12% per annum until paid)	
CLUDE LIST OF ALL SUB-	14.	Total Amount Due (Add Lines 11, 12 and 13)	
TRACT PAYMENTS MADE TO CORPORATIONS APPLICABLE TO CATLETTSBURG, KY	l heret	by certify that the statements made herein, and in any supporting documents are true, and complete to	the best of my knowl
099'sYesNo	Signa	ture	
plicable To Catlettsburg, Ky.)			

Reconciled By: ___ Date: _____

SCHEDULE A

ITEMS NOT DEDUCTABLE

1.	Taxes based on income	
2.	City of Catlettsburg license fees	
3.	Net operating-loss deduction	
4.	Total not deductible	

SCHEDULE B

Computation of percentage of net profits subject to license fee.

ALLOCATION FACTOR	(A) CATLETTSBURG FACTOR	(B) TOTAL EVERYWHERE	(C) CATLETTSBURG PERCENT
1. Gross Sales or Receipts			
2. Payroll Factor			
Total			
Divide by 2 Factors			